

OFFICIAL MINUTES

UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

November 5, 1987



MINUTES

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The University of Southern Indiana Board of Trustees met Thursday, November 5, 1987, in the University Center. Present were Trustees William Brooks Jr., Percy Clark, Jr., Robert Fair, J, Patrick Leahy, Joseph O'Daniel, John J Pruis, Carole Rust, and George Weathersby. Also attending were President David L. Rice, Vice Presidents Donald Bennett, Robert Reid, Sherrienne Standley, and Byron Wright; Faculty Council Chairman Rebecca Englert; and Student Government Association President Carol Dunkel.

There being a quorum present, Mr. Fair called the meeting to order at 1:05 p.m. He welcomed J. Patrick Leahy to the Board of Trustees. Mr. Leahy will serve a two-year term as the student representative.

SECTION I - GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF SEPTEMBER 3, 1987, MEETING

On a motion by Mr. Brooks, seconded by Dr. Weathersby, the minutes of the September 3, 1987, meeting were approved as amended. Mr. Brooks offered an amendment to the minutes clarifying the language in Section II, Item B.

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

The next regular meeting of the Board of Trustees was set for Friday, January 8, 1988, at 8:00 a.m. EST, in Indianapolis.

C. PRESIDENT'S REPORT

Dr. Rice called the Trustees' attention to the gift of apple butter from the USI Secretaries and Associates Club. He commended the club members for their apple butter project, which raises funds for scholarships.

Dr. Rice reported the University will host the NCAA Division II Great Lakes Regional Cross Country Competition November 7 at Oak Meadow Golf Course. On November 21, the University will host the NCAA Division II National Championship at Oak Meadow.

Dr. Rice informed the Board that Dr. Margery Shaw, who received an honorary degree from USI in 1987, will speak in the Community of Scholars program. She will present "AIDS: A Moving Target" on November 11 and "Privacy: A Right Not Found in the Constitution" on November 12.

Dr. Rice also informed the Board the State Budget Committee has approved funding for the new classroom building. Design development will be completed in mid December of this year.

Dr. Rice reported the University's casualty insurance policies were renewed in October with favorable results in most areas. The umbrella liability premium decreased 27 percent. The insured value of the University properties was increased to \$44 million. He reported the value of the properties reflected a 22 percent increase, while the premiums were increased only 3.7 percent.

Dr. Rice also reported the University Handbook, previously reviewed by the Board, is currently being duplicated for transmittal.

Dr. Rice reported to the Board that the University received a start-up grant from the Commission for Higher Education to formulate plans and agreements with Indiana Vocational Technical College to permit selected associate degree graduates to articulate into selected University of Southern Indiana baccalaureate programs. He said the faculty committees which studied this agreed that programs which would interface well would include the A.S. in commercial art with USI's baccalaureate art program, the A.S. in computer information services with USI's baccalaureate business program, and the A.S. in electronic technology with USI's baccalaureate in industrial management. He said this is an expansion of USI's Bachelor of General Studies degree program concept. He also stated that USI would provide the general education courses for the IV Tech associate degrees.

Dr. Rice informed the Board that Robert Reid's book Back Home Again, has been released by the IU Press. The book features photographs from the depression era taken by Farm Security Administration photographers. On November 15 a lecture and reception at the Indiana State Museum will open a traveling photographic exhibit relating to the book.

Dr. Rice reported to the Board the basketball season opens this month and invited Board members to attend as many games as possible.

Dr. Rice also informed the Board that Madrigals will be held December 2 - 6 on the USI campus.

Dr. Rice reported the 1987 yearbooks have been completed and a copy has been distributed to each trustee.

Dr. Rice also reported USI students' default rate for federally-guaranteed student loans is 3.3 percent, which is in the lower percentile of institutions in the U.S.

D. REPORT OF MEETINGS OF FINANCE COMMITTEE AND LONG-RANGE PLANNING COMMITTEE

Mr. O'Daniel reported to the Board that the Finance Committee met preceding this regular meeting to review ideas and proposals for the financing of the new classroom building. He said the committee advised Byron Wright to obtain additional information and present a specific proposal to the Board at a later date.

Dr. Weathersby reported to the Board that the Long-Range Planning Committee also met preceding the regular meeting. He reported that two items included in the agenda are recommended for approval: the restructuring of Academic Affairs and the proposal for a baccalaureate nursing program.

E. APPROVAL OF AMENDMENTS TO THE BYLAWS

The following amendments to the Bylaws of the University of Southern Indiana Board of Trustees were presented in writing at the September 3 Board meeting.

On a motion by Dr. Pruis, seconded by Mr. O'Daniel, the following amendments to the Bylaws were approved.

Article III should be amended to read:

Section 8, Powers of the Board of Trustees. In addition to the powers specifically granted by statutes of the State of Indiana, the Board of Trustees has and may exercise all other implied powers reasonably required for the conduct of the affairs of the University of Southern Indiana. The Board of Trustees may from time to time, by resolution, prescribe the manner in which all contracts shall be executed. In the absence of such provision, all contracts shall be executed by the Chair or a Vice Chair, and the corporate seal shall be affixed and attested by the Secretary or Assistant Secretary.

Article IV should be amended to read:

Section 1, Officers of the University. The officers of the University shall be the Chair, one or more Vice Chairs, a Secretary, Assistant Secretary, and Treasurer of the Board of Trustees, the President and one or more Vice Presidents. The Chair, Vice Chair(s), Secretary, Assistant Secretary, and Treasurer shall serve for terms of one year or until successors are elected and qualified. The President and Vice Presidents shall serve such terms as may be determined by the Board of Trustees at the time of their appointment or election. The one or more Vice Presidents shall be appointed by the President with approval of the Board of Trustees.

Section 2. At its annual meeting the Board of Trustees shall elect from among its membership a Chair, one or more Vice Chairs, and a Secretary and shall also appoint qualified persons, not members of the Board of Trustees, to serve as Assistant Secretary and as Treasurer. Each officer shall be elected for a term of one year or until his successor shall be elected and qualified.

Section 5. The Vice Chairs. The Vice Chairs shall perform all duties incumbent upon the Chair during the absence of or disability of the Chair and perform any such other duties as the bylaws may require or the Board of Trustees may prescribe.

F. PROPOSAL FOR A BACCALAUREATE NURSING PROGRAM WITH AN ASSOCIATE OF SCIENCE DEGREE OPTION

A Bachelor of Science degree program in nursing is proposed by the University of Southern Indiana for implementation in August, 1988. The program is both a response to the recent study of nursing education of the Commission for Higher Education and an extension of developments at the University. Designed to respond to the current and projected need for nurses in the service area of USI, the program provides a baccalaureate nursing curriculum which includes an option for an Associate of Science degree in nursing as a component of the multiple entry and exit points for students. Its purpose is to prepare professional nurses who can function as generalists responsible for the planning and provision of health care for individuals, families, groups, and communities in structured and unstructured health care settings.

On a motion by Mrs. Rust, seconded by Dr. Weathersby, the proposed program, Exhibit I-A, and the budget, Exhibit II-B, were approved.

G. REPORT FROM THE TASK FORCE ON THE STRUCTURE OF ACADEMIC AFFAIRS

In April, 1987, a Task Force on Academic Affairs was appointed to "study the present structure and develop a plan to establish an organizational structure appropriate for the University's present stage of development and to accommodate future institutional progress." The Task Force included representatives from each of the present units reporting to the Vice President for Academic Affairs; the plan was to be completed by October 15.

This final report includes: (1) recommendations and supporting rationale for the new structure and (2) role and responsibility descriptions for the deans, directors, department chairpersons, and the two administrators responsible for graduate studies and extended services. Draft copies of the final report were made available to all members of the faculty and a general faculty meeting was held on October 21, 1987, to discuss the findings and recommendations. The recommendations of the Task Force, amended to reflect concerns expressed about the school title for Science, Engineering Technology, and Health Professions are as follows:

1. Establish four schools: the School of Business, the School of Education and Human Services, the School of Liberal Arts, and the School of Science, Engineering Technology, and Health Professions.
2. Identify administrative heads of the schools as deans.
3. Create academic departments within each of the four schools and recognize the administrative heads as department chairpersons.

4. Identify two positions as having both staff and line responsibilities reporting to the Vice President for Academic Affairs. Among the responsibilities of one of these positions will be administering the graduate studies programs. The other will administer extended services in addition to other duties.
5. The four deans, the Director of Library Services, and the two administrators responsible for graduate studies and extended services will constitute the Academic Affairs Council.

On a motion by Dr. Weathersby, seconded by Mr. O'Daniel, the implementation of the preceding recommendations was approved.

H. OTHER BUSINESS

Mr. Fair appointed J. Patrick Leahy, the student trustee, to the Long-Range Planning Committee.

Dr. Rice distributed to the Board a copy of a letter to the editor that appeared in The Evansville Courier on November 5, 1987. The article described the historical sites and beautiful countryside of southern Indiana.

Mr. Wright reported to the Board a letter of thanks was written to Swanson-Nunn for their aid in locating a part and restoring power to the campus after a power failure on October 26.

SECTION II - FINANCIAL MATTERS

A. TRANSFER AND APPROPRIATION OF FUNDS

On a motion by Dr. Weathersby, seconded by Mr. O'Daniel, the following transfer and appropriation of funds was approved.

GRANTS:

From: Unappropriated Restricted Funds

To: 4-45924 Faculty/Student Research Project
(Dr. Palladino #1)
Supplies and Expense \$825.00

To: 4-45925 Faculty/Student Research Project
(Dr. Palladino #2)
Supplies and Expense 130.00

B. VISA AND MASTERCARD - NEW MERCHANT AGREEMENT

A new agreement with Citizens National Bank, Evansville to include Electronics Ticket processing and Travel Vouchers has been requested. On a motion by Mr. O'Daniel, seconded by Mr. Brooks, the resolution in Exhibit II-A, authorizing the President, Vice President, Secretary, or Treasurer to execute an agreement on behalf of the University, was approved.

C. GENERAL PURPOSE CLASSROOM BUILDING

The Board of Trustees approved on July 2, 1986, a process for the selection of an architectural firm to plan the Classroom Building. The firm of Odle/Burke of Bloomington, Indiana, was chosen by the selection committee on July 9, 1986.

On November 6, 1986, the architect presented schematic plans for the proposed classroom building to the Trustees, and they were approved.

The 1987 Indiana General Assembly authorized the Trustees to issue and sell bonds for the construction of the classroom building.

On May 8, 1987, the Trustees authorized President Rice to request approval of the Governor of the State of Indiana, the State Budget Committee, and the Commission for Higher Education to approve proceeding with the project.

On September 11, 1987, the Commission for Higher Education reported that the staff had acted upon the request and had forwarded it to the Director of the State Budget Agency with a recommendation of approval.

On September 24, 1987, the Indiana Budget Committee approved the request for the issuance of bonds for the construction and equipping of a classroom building, plus any amounts required to fund a reserve fund for such bonds and to pay costs of issuance of the bonds.

The Board of Trustees' Finance Committee met with bond counsel and bond underwriters on October 26, 1987, to consider a financing proposal.

At a joint meeting of the Finance and Long-Range Planning Committees on November 5, proposals concerning financing of the project were presented and discussed. A specific proposal will be presented to the Board at a later date.

D. CLASSROOM BUILDING DESIGN DEVELOPMENT

The architects will be ready to present design development and cost estimates in December. If approval is given in December, rather than January, the completion schedule could be reduced.

On a motion by Mr. Brooks, seconded by Mrs. Rust, the following resolution was approved.

WHEREAS, the Board of Trustees of the University of Southern Indiana wishes to enhance the completion of the Classroom Building on a timely basis, and

WHEREAS, the next scheduled meeting of the Board of Trustees is not until January 1988,

NOW, THEREFORE, BE IT RESOLVED THAT:

The Chairman of the Board is authorized to appoint a committee of Trustees to review the Classroom Building design development plans and cost estimates, and

The committee is authorized to approve the design development plans on behalf of the Board of Trustees, and

The committee will report the results of the review at the next scheduled meeting of the Board of Trustees,

E. BUDGET FOR A BACCALAUREATE DEGREE PROGRAM IN NURSING

The budget relating to the baccalaureate degree nursing program resolution in Section I is contained in Exhibit II-B. It was approved with the program proposal in Section I, Item F.


F. REVISED BUDGET FOR PROPOSED M.B.A. PROGRAM

The budget for the Master of Business Administration degree program approved by the Board of Trustees at its November 6, 1986, meeting has been revised.

On a motion by Dr. Pruis, seconded by Mrs. Rust, the revised budget in Exhibit II-C was approved.

There being no further business, the meeting was adjourned at 1:55 p.m.

Respectfully submitted,



Carole D. Rust, Secretary

PROGRAM DESCRIPTION FOR BACHELOR OF SCIENCE DEGREE IN NURSING

The curriculum of the baccalaureate nursing program is designed to provide articulation with multiple types of accredited nursing programs including: Associate of Science (AS) with major in nursing; Associate Degree in Nursing (ADN): Diploma; and Licensed Practical Nursing (LPN or LVN). The degree awarded will be the Bachelor of Science (BS) with a major in nursing; the option to exit with an Associate of Science (AS) with a major in nursing also will be available. The program is developed to meet the accreditation standards of the North Central Association of Colleges and Secondary Schools (NCA), the National League for Nursing (NLN), and the Indiana State Board of Nursing.

The baccalaureate program in nursing will include a strong clinical component, a strong academic base which includes electives for personal enrichment, and a wide variety of community health resources. The program increases opportunity for advancement for practitioners from a variety of educational programs (associate degree and diploma) including the graduates of the diploma program at Deaconess Hospital School of Nursing and the graduates of the new ADN program under development at IVTC-Southwest.

With the exception of the ADN program of Vincennes University, no nursing program is available through a public institution of higher education in southwestern Indiana. Expanded opportunity for qualified persons, including Registered Nurses (RN) in Evansville and surrounding counties, to earn a baccalaureate degree appropriate to changing health care systems is a major reason for this proposed program. Hospitals need more highly skilled nurses to support more sophisticated treatment for seriously ill patients. At the same time, alternatives to hospitalization have increased, creating a need for nurses prepared for primary care settings such as the home, the clinic, and other forms of community health services.

The program is expected to begin with 50 new freshmen in the fall, 1989, together with 40 part-time students who have completed two or more years of nursing education. Given the current nursing shortage reported in the state and the nation, this program expands opportunity by establishing a public nursing degree program in the only metropolitan area of Indiana which does not have a baccalaureate nursing program in a public university setting.

RESOLUTION AUTHORIZING AGREEMENT WITH CITIZENS NATIONAL BANK

"Be it resolved that the President, Vice President, Secretary or Treasurer, or any one or more of them, be and they hereby are authorized and empowered to enter into and execute an agreement, on such terms as they deem advisable, in the name of and on behalf of this Corporation, with Citizens National Bank (hereinafter called "Bank") relating to the sale by this Corporation to Bank of sales slips evidencing purchases from this Corporation of merchandise sold and delivered and services rendered, or both, and from time to time to modify such agreement and make and modify arrangements with Bank as to the terms on which such sales slips are to be sold to Bank, and they are hereby further authorized and empowered to sell, assign, deliver, endorse, negotiate or otherwise transfer to Bank all accounts, sales slips, and other obligations, and any instruments evidencing or securing same, now or hereafter owned or acquired by this Corporation, and for said purposes to execute and deliver any and all assignments, transfers, endorsements, contracts, guarantees, agreements or other instruments in respect thereof and to make remittances and payments in respect thereof by cash, checks, drafts or otherwise and to do and perform all such other acts and things deemed by such Officer or Officers necessary, convenient or proper to carry out or modify any such contract and arrangements with Bank, hereby ratifying, approving and confirming all that any said Officers have done or may do in the premises."

NEW ACADEMIC PROGRAM PROPOSAL SUMMARY

I. Prepared by UNIVERSITY OF SOUTHERN INDIANA

Date: November 3, 1987

Institution/Location UNIVERSITY OF SOUTHERN INDIANA - EVANSVILLE

Degree Title BACHELOR OF SCIENCE

Program Title NURSING

Proposed CIP Code

Budget Base Year

Enrollment Forecast (Headcount)	70	135	170	200	200
New State Funds Requested	YEAR 1 \$336,800	YEAR 2 \$649,500	YEAR 3 \$745,700	YEAR 4 \$905,300	YEAR 5 \$905,300

I. Prepared by CHE

Date: _____

New State Funds Recommended

CHE Code: _____

COMMENT: _____

Campus Code: _____

Degree Code: _____

CIP Code: _____

CHE Approval Date: _____

SBVTE Approval Date: _____

Proposed Starting Date: _____

Prepared By UNIVERSITY OF SOUTHERN INDIANA
Date: November 3, 1987

Institution UNIVERSITY OF SOUTHERN INDIANA
Location Evansville
Degree Title Bachelor of Science
Program Title Nursing

TABLE 1
ENROLLMENT DATA

Annual Totals

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5**
A. New Program Credit Hours Generated					
1. Existing Courses					
2. New Courses	2,100	4,050	5,100	6,000	6,000
TOTAL	2,100	4,050	5,100	6,000	6,000
B. New Program Majors (Headcount)					
1. Full-Time	70	135	170	200	200
2. Part-Time					
3. On-Campus Transfers					
4. New-To-Campus Transfers	70	135	170	200	200
5. In-State	67	128	162	190	190
6. Out-of-State	3	7	8	10	10
TOTAL	70	135	170	200	200
C. New Program Completions		40	40	70	70

THE ENROLLMENT DATA IS EXPECTED TO REMAIN THE SAME FOR YEARS 6, 7, 8, 9, AND 10.

Prepared By UNIVERSITY OF SOUTHERN INDIANA
Date: November 3, 1987

Institution UNIVERSITY OF SOUTHERN INDIANA
Location Evansville
Degree Title Bachelor of Science
Program Title Nursing

TABLE 2

COST AND REVENUE DATA

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
A. Costs					
1. Personnel Services	246,800	551,100	652,400	814,900	814,900
2. Supplies and Expenses	50,800	58,000	66,300	75,300	75,300
3. Capital	40,000	42,000	45,000	30,000	30,000
4. Indirect Costs	192,400	371,100	435,300	524,500	524,500
TOTAL	530,000	1,022,200	1,199,000	1,444,700	1,444,700
B. Revenues					
1. Reallocation	96,200	185,600	217,700	262,200	262,200
2. New-to-Campus Student Fees	97,000	187,100	235,600	277,200	277,200
3. New State Appropriation					
a. Enrollment Change Funding					
b. Limited Term Support	14,000	1,600	600		
c. Permanent Augmentation	322,800	647,900	745,100	905,300	905,300
TOTAL	530,000	1,022,200	1,199,000	1,444,700	1,444,700

THE COST FIGURES ARE EXPECTED TO REMAIN THE SAME IN YEARS 6, 7, 8, 9, AND 10

I. Prepared by UNIVERSITY OF SOUTHERN INDIANA

Date: October 17, 1987

Institution/Location UNIVERSITY OF SOUTHERN INDIANA - EVANSVILLE

Degree Title MASTER OF BUSINESS ADMINISTRATION

Program Title MASTER OF BUSINESS ADMINISTRATION

Proposed CIP Code 060101

	YEAR 1	YEAR 2	YEAR 3
Budget Base Year	1988/1989		
Enrollment Forecast (Headcount)	142	146	152
New State Funds Requested	\$362,900	\$358,800	\$390,100

II. Prepared by CHE

Date: _____

New State Funds Recommended

CHE Code: _____

COMMENT: _____

Campus Code: _____

Degree Code: _____

CIP Code: _____

CHE Approval Date: _____

SBVTE Approval Date: _____

Proposed Starting Date: _____

Prepared By UNIVERSITY OF SOUTHERN INDIANA
Date: October 17, 1987

Institution UNIVERSITY OF SOUTHERN INDIANA
Location EVANSVILLE
Degree Title MASTER OF BUSINESS ADMINISTRATION
Program Title MASTER OF BUSINESS ADMINISTRATION

TABLE 1
ENROLLMENT DATA
Annual Totals

	YEAR 1	YEAR 2	YEAR 3
A. New Program Credit Hours Generated			
1. Existing Courses	0	0	0
2. New Courses	1752	1824	1920
TOTAL	1752	1824	1920
B. New Program Majors (Headcount)			
1. Full-Time	4	6	8
2. Part-Time	138	140	144
3. On-Campus Transfers	25	28	30
4. New-To-Campus Transfers	117	118	122
5. In-State	122	124	130
6. Out-of-State	20	22	22
TOTAL	142	146	152
C. New Program Completions	20	25	35

Prepared By UNIVERSITY OF SOUTHERN INDIANA
Date: October 17, 1987

Institution UNIVERSITY OF SOUTHERN INDIANA
Location EVANSVILLE
Degree Title MASTER OF BUSINESS ADMINISTRATION
Program Title MASTER OF BUSINESS ADMINISTRATION

TABLE 2
COST AND REVENUE DATA

	YEAR 1	YEAR 2	YEAR 3
A. Costs			
1. Personnel Services	320900	349000	377200
2. Supplies and Expenses	9100	5800	5800
3. Capital Outlay	60000	28000	28000
4. Indirect Costs	382300	375300	402800
TOTAL	<u>772300</u>	<u>758100</u>	<u>813800</u>
B. Revenues			
1. Reallocation	270000	253100	270800
2. New-to-Campus Student Fees	139400	146200	152900
3. Other (Non-State)			
4. New State Appropriation			
a. Enrollment Change Funding	0	0	0
b. Limited Term Support	10000	0	0
c. Permanent Augmentation	352900	358800	390100
TOTAL	<u>772300</u>	<u>758100</u>	<u>813800</u>